

Memorandum of Understanding (MOU)

between



École de technologie supérieure
L'ÉTS est une constituante du réseau de l'Université du Québec

and



Islamic Azad University
Science and Research Branch

Article 1 Preamble

- 1.1 Islamic Azad University Science and Research Branch and École de technologie supérieure (ÉTS) have been cooperating since 2005 and have developed a solid relationship based on trust and the realization of common objectives. Recognizing the mutual benefits to be gained through academic cooperation and understanding the Parties enter this MOU and agree to the following :

Article 2 Objectives

- 2.1 The objectives of this MOU is to enable the Parties to combine their efforts to promote education, training, research and exchange of ideas and people.
- 2.2 The Parties agree to cooperate in academic, scientific, technological and experimental activities that are relevant to them.

Article 3 Modes of collaboration

The Parties mutually agree to :

- 3.1 Receive students from the sending party as long as they meet the admission criteria of the host party.
- 3.2 Encourage the exchange of professors and the mobility of administrative staff in order to develop joint academic collaborations.
- 3.3 Elaborate an addendum to this MOU for each collaboration activity. Each addendum will be submitted to the competent authorities of both institutions for approval. It will include the nominative list of the persons responsible for each scientific, administrative and academic activity, such as participation in national or international programs or networks, scientific exchanges or specific interventions pertaining to the agreement. The objectives, means and outcomes of each activity will be clearly defined.

Article 4 Modes of operations and responsibilities

- 4.1. The institutions will each identify a person responsible for the administrative aspects of the MOU and more specifically, for the exchange of information, documents for professors, researchers and candidates for study programs.
- 4.2. The Parties agree to promote this MOU to their faculty members, administrative personnel and students.
- 4.3. The Parties will each provide a summary at the end of each academic year and discuss the possibilities to develop new collaboration activities.
- 4.4. The Parties will undertake all efforts to acquire the necessary funding to implement this MOU.
- 4.5. Each party will facilitate the reception and integration of students, professors and administrative personnel coming from the partner institution. The person or administrative unit responsible for these tasks will be communicated to the partner institution.

Article 5 Student exchange

- 5.1. An exchange will have a maximum of one (1) academic year.
- 5.2. Prior to an exchange, the Parties will assess the students' academic level and language ability to ensure that they meet all the requirements for a successful stay at the partner institution.
- 5.3. No tuition fees will be charged by the host institution during the exchange.
- 5.4. Exchange students will register at their home institution, but will enjoy all the privileges offered at the host institution.
- 5.5. The Parties agree to facilitate the reception and the cultural and social integration of the students within their institution and society.
- 5.6. In case of termination or cancellation of this MOU, the Parties will do their utmost to minimize the impact on the students' stay at the host institution.

Article 6 Professor and staff exchange

- 6.1. The Parties may designate professors and staff members to visit the partner institution. The purpose of these visits may be to give lectures, to supervise thesis work, to undertake joint research, to be involved in seminars, conferences or to discuss topics of common interest. The duration of the visit will be decided jointly.
- 6.2. The visit will be subject to approval by the host institution.
- 6.3. The Parties must ensure that professors and staff members who visit the partner institution have the necessary financial means to do so.
- 6.4. Visiting professors and staff members shall be given access to all the facilities of the host institution.

Article 7 Intellectual property

- 7.1. The Intellectual property rights (IPR) that arise as a result of any collaborative research or activity under this MOU will be subject to the legal provisions applicable and to the specific procedures laid down by the Parties. The individuals involved in the completion of the work will receive due recognition according to the institutional practices and intellectual property policies of the host institution.

Article 8 People responsible for the running of this MOU

8.1. The people below are responsible for the running of this MOU :

For École de technologie supérieure	For Islamic Azad University
Academic aspects	
Mohammad Jahazi Professor Department of Mechanical Engineering 1100, Notre-Dame street West Montreal (Quebec), Canada H3C 1K3 Tel : +1 514 514 396-8974 Mohammad.Jahazi@etsmtl.ca	Alireza Khodabandeh Professor School of Materials Engineering Tel : +989122756064 Email: a.khodabandeh@srbiau.ac.ir
Administrative aspects	
Marrouf SAAD Director International Coordination Office 1100, Notre-Dame street West Montreal (Quebec), Canada H3C 1K3 Tel : +1 514 396 8809 Fax : +1 514 396 8485 marroud.saad@etsmtl.ca	Hamidreza GHAFFARZADEH Director General, International Relations, Islamic Azad University, Science and Research Branch Tehran, Iran Phone +98(021) 4886 5161(w), +98 (0) Cellphone 912 3715908

Article 9 Dispute

- 9.1. The parties agree with the intention that all differences and disputes regarding the interpretation and/or implementation of the MOU will be clarified and resolved through amicable negotiation.

Article 10 Duration

- 10.1. This MOU replaces all previous agreements between the Parties.
- 10.2. This MOU comes into effect as of the date of its signing and will be valid for a period of five (5) years.
- 10.3. Its period of validity can be extended with the mutual consent of both Parties unless notice is given by one of the Parties of its intention to terminate the agreement, provided that written notice to this effect is given at least six (6) months in advance. When such notice is given both Parties agree to respect and maintain the rights of students and professors involved in any specific project under way.
- 10.4. This MOU can be cancelled by one of the Parties before its completion through a written notice, provided that written notice to this effect is given at least six (6) months in advance. When such notice is given both Parties agree to respect and maintain the rights of students and professors involved in any specific project under way.

Article 11 Signatures

- 11.1. Upon reading, being informed and agreeing on these terms, the two parties sign the present document in two (2) copies, both of which share the same content and validity.

Date November 12, 2015

Date _____

Place Montréal

Place _____

For **École de technologie supérieure,**

For **Islamic Azad University, the Science and Research Branch**

General Director

Chancellor

Professor Pierre DUMOUCHEL

Professor Ali Abbaspour Tehrani







